

# Office of the Public Sector Integrity Commissioner of Canada

2018–19

## **Departmental Results Report**

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The Honourable Jean-Yves Duclos  
President of the Treasury Board

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Represented by the Office of the Public Sector Integrity Commissioner of Canada,  
2019.

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## Commissioner's message

Our 2018–19 Departmental Results Report is an important way to share information with Canadians about our mandate, our activities and the results we have achieved in the past year and hope to achieve in the upcoming year.

The success of our Office as an independent Agent of Parliament responsible for the external whistleblowing regime for the federal public sector, depends on people knowing who we are, what we do and how to reach us when they need our help. It also requires that people trust us to handle their disclosures of wrongdoing and complaints of reprisal in a fair, neutral and confidential manner.

The focus of our ongoing work is to ensure timely and effective handling of disclosure and reprisal cases by adapting and improving operational procedures and approaches, as well as ensuring that we recruit and support the development of professional expertise to carry out our important mandate with sensitivity and skill. In this regard, we had an independent evaluation of our Legal Access Request program completed last year. This program provides up to \$3000 to individuals involved in disclosure or reprisal cases to obtain independent legal advice. In the coming year, we will have an evaluation of our core operational activities completed. In both cases, the goal is to identify ways to improve how we carry out our mandate to ensure maximum effectiveness. In addition, our work will continue in reaching out to public servants to ensure they know who we are and how we can help them. This is a core function and an ongoing challenge. The goal of all our activities is to support people in making informed and confident decisions about coming forward with disclosures of wrongdoing and reprisal complaints, and to treat these matters in a timely, complete and professional manner.

Our core mandate is what guides the allocation and use of our financial and human resources, and, while that mandate remains constant, we are committed to exploring ways to ensure efficiency, to demonstrate success through results and, in doing so, to build confidence in our Office and in the federal public sector.





## Results at a glance

The Office of the Public Sector Integrity Commissioner of Canada (the Office) supports the duties of its Commissioner by ensuring disclosures of wrongdoing and complaints of reprisal are dealt with in a timely and effective manner, raising awareness about the Office and the whistleblowing regime and ensuring public servants and members of the public have access to information to make an informed decision about disclosures of wrongdoing and complaints of reprisal.

Following the implementation of Treasury Board Policy on Results, the Office adjusted its reporting structure and started using a new Departmental Results Framework. Under this new framework, the Office reports to Canadians on the results it aims to achieve in relation to its core responsibility, namely the handling of **Public Sector Disclosures of Wrongdoing and Complaints of Reprisal**. The Office is using 5 performance indicators to track progress on its results. The planned results, indicators and related targets, were outlined in the 2018–19 Departmental Plan.

This Departmental Results Report outlines the achievements of the Office’s results identified in the 2018–19 Departmental Plan and the resources that it allocated toward achieving these results.

### Public Sector Disclosures of Wrongdoing and Complaints of Reprisal 2018-19

#### KEY RESULTS ACHIEVED

- Improved the timeliness and quality assurance of the investigative process.
- Improved progress measurements toward achieving results.
- Increased engagement efforts by attending multiple and targeted outreach events, increasing activity on social media and launching a new website.

#### RESOURCES

- Total spending: \$5.6 million
- Number of total full time equivalents: 27

For more information on the Office’s plans, priorities and results achieved, see the “Results: what we achieved” section of this report.



## Results: what we achieved

### Core Responsibility

#### Public Sector disclosures of wrongdoing and complaints of reprisal

##### **Description**

The Office of the Public Sector Integrity Commissioner of Canada increases oversight of government operations by providing public servants and members of the public with an independent and confidential process for making disclosures of wrongdoing in, or relating to, the federal public sector. The Office receives and investigates these disclosures and reports founded cases of wrongdoing to Parliament and makes recommendations to chief executives on corrective measures. The Office also provides a mechanism for public servants and former public servants for making complaints of reprisal. It receives and investigates these complaints of reprisals and can refer cases to the Public Servants Disclosure Protection Tribunal.

##### **Results**

In 2018-19, the Office received 148 disclosures of wrongdoing and 54 complaints of reprisal. This represents a marked increase in the number of both disclosures and complaints over the past two years.

The Office also administers a contributions program established under the Public Servants Disclosure Protection Act to provide discretionary funding up to \$3,000 for independent legal advice to individuals involved in disclosures of wrongdoing or reprisal complaints. In 2018-19, the Office received 36 requests for funding for legal advice under the Act.

In its 2018-19 Departmental Plan, the Office focused on two specific areas to achieve the expected results and targets related to its core responsibility. This section describes how the Office performed against each result.

**Results 1:** Public sector disclosures of wrongdoing and complaints of reprisal are dealt with in a timely and effective manner.

To achieve this result, the Office focused on identifying and implementing additional operational efficiencies by exploring new innovative and efficient approaches to operational processes. It also continued to be responsive and improve its approach to service delivery by respecting its service standards and continuing to develop new standardized policies, procedures and tools. Building on the success achieved through the LEAN exercises carried out in previous years, the Office has launched the Team on Efficiency and Efficacy Management (TEEM) initiative. The purpose of TEEM was to review processes and actions taken by the Operations and Legal teams

with the intent of finding ways to increase productivity to meet or exceed the Office’s service standards. This new team completed several focussed training to address specific issues that affected the timeliness of the Office’s investigative process and the reoccurring quality assurance challenges. The initiative was successful and the Office achieved its results and met 100% of its service standards.

In 2018-19, the Office added two new performance indicators to better measure progress: the percentage of recommendations to chief executives that are followed up on after the tabling of Case Reports; and the number of contributions for legal advice approved by the Commissioner for individuals involved in disclosures of wrongdoing and/or complaints of reprisal. A follow-up on the status of recommendations is made 6 months after a Case Report is tabled in Parliament. This is then included in the Commissioner’s annual report in accordance with paragraph 38 (1)(d) of the Act. The Office received 36 requests for funding for legal advice, of those, 8 were approved. On average, the Office historically granted funding for legal advice to 15 individuals per year.

In June 2018, the Office also completed an evaluation of its contribution program for receiving legal advice. The evaluation focused on the issues of relevance, design, delivery, effectiveness and efficiency. The evaluation found that the contribution program remains relevant, was implemented as designed and intended, is well administered and produced outputs efficiently and economically. Two considerations were provided in terms of monitoring of performance and enhancing communication and awareness. As a response to the evaluation, the Office developed an action plan to be implemented by March 2020, which addresses these two considerations. The evaluation and action plan are available on the [Office’s website](#)<sup>i</sup>.

**Result 2:** Continue to improve and implement outreach and engagement strategies

Awareness of and trust in the Office plays a vital role in ensuring that public servants and members of the public are able to disclose wrongdoing. Fear of reprisal continues to be a challenge and plays a fundamental role in an individual’s decision to disclose. To improve awareness and build trust in the Office, in 2018-2019 we continued to increase engagement efforts by attending 26 outreach events targeted to public servants. These events provided an opportunity to speak with thousands of public servants face-to-face, answer questions and distribute educational materials.

In order to remain relevant in the digital world the Office has increased its activity on social media, which in turn, has increased subscription to social media accounts, and provided opportunities to redirect individuals to the Office’s website where they can access educational content and make disclosures and complaints of reprisal online. The most significant outreach initiative undertaken in the past year was the launch of the new website, which provides dynamic and searchable pages, as well as a more user-friendly experience.

## Results achieved

Departmental results	Performance indicators	Target	Date to achieve target	2018–19 Actual results	2017–18 Actual results	2016–17 Actual results
An efficient, timely and transparent management of disclosures and reprisal complaints	Percentage of cases addressed within established service standards. Service standards are available on the <a href="#">Office website</a> <sup>ii</sup> .	100%	March, 2019	100%	100%	100%
	Percentage of recommendations actioned by chief executives following investigation findings.	100%	March, 2019	N/A No Case Report was tabled	Not Available	Not Available
	Number of persons benefiting from Legal Advice Requests to support their involvement in a disclosure of wrongdoing and/or a complaint of reprisal.	15	March, 2019	8	Not Available	Not Available
Public servants and members of the public are aware of the Office and have access to information to make an informed decision about disclosures of wrongdoing and/or complaints of reprisal.	Number of outreach events attended and communications products/items distributed through various means.	5,000	March, 2019	5,629	Not Available	Not Available
	Number of website visitors.	30,000	March, 2019	31,220	Not Available	Not Available

\* Note: The Office adjusted and created new performance indicators in 2017-18. No actual results are available as fiscal year 2017-18 was serving as a baseline to establish targets. Targets for the 2018-19 Departmental Plan were not available, as the baseline to establish targets was not completed at the time of writing the report. The Office completed the baseline, obtained the targets for its indicators and added them to the current report.

Budgetary financial resources (dollars)

2018–19 Main Estimates	2018–19 Planned spending	2018–19 Total authorities available for use	2018–19 Actual spending (authorities used)	2018–19 Difference (Actual spending minus Planned spending)
\$4,124,453	\$4,124,453	\$3,289,913	\$3,184,253	(\$105,660)

Human resources (full-time equivalents)

2018–19 Planned full-time equivalents	2018–19 Actual full-time equivalents	2018–19 Difference (Actual full-time equivalents minus Planned full-time equivalents)
27	21	(6)

Financial, human resources and performance information for the Office’s Program Inventory is available in the [GC InfoBase](#).<sup>iii</sup>

## Internal Services

### Description

Internal Services are those groups of related activities and resources that the federal government considers to be services in support of programs and/or required to meet corporate obligations of an organization. Internal Services refers to the activities and resources of the 10 distinct service categories that support Program delivery in the organization, regardless of the Internal Services delivery model in a department. The 10 service categories are:

- ▶ Acquisition Management Services
- ▶ Communications Services
- ▶ Financial Management Services
- ▶ Human Resources Management Services
- ▶ Information Management Services
- ▶ Information Technology Services
- ▶ Legal Services
- ▶ Materiel Management Services
- ▶ Management and Oversight Services
- ▶ Real Property Management Services

### Results

In its 2018-19 Departmental Plan, the Office planned to achieve three additional results related to internal services.

#### **Results 3:** Continue to upgrade the information technology infrastructure

The Office planned to continue to upgrade its information technology infrastructure to ensure the safeguard of its information and procure a new case management system for managing its information relating to service delivery. As a micro-organization, the Office relies on service providers for internal services support. In 2018-19, the Office hired its first information technology employee to support all organizational staff and provide direct advice on information management and information technology issues. The Office also purchased new hardware and software. Because the Office moved in 2018-19, the procurement of a new case management system was postponed due to time constraints.

**Result 4: Relocate the Office**

The Office had started its plans to relocate the office in 2017-18 to meet current and future needs. In 2018-19, the Office started to re-fit a new space that promoted sustainable design principles as well as a productive work environment. The relocation project was successfully completed, with the actual moving of all employees to the new location in June 2019.

**Result 5: Invest in our people**

As a micro-organization, there are challenges with regard to sourcing and retention of staff. In 2018-19, ongoing staffing actions took place in support of Case Analysis and Investigators positions, to ensure that a pool of qualified candidates is available at all times. These positions are essential in carrying out our mandate. The Office also maintained liaison with other investigative organizations to share pools of qualified staff and used the Government of Canada's tools and resources to secure qualified and interested candidates. The Office continues to invest in ongoing development opportunities and continuous training for all employees, as well as providing flexible work arrangements and workplace wellness initiatives.

## Budgetary financial resources (dollars)

2018–19 Main Estimates	2018–19 Planned spending	2018–19 Total authorities available for use	2018–19 Actual spending (authorities used)	2018–19 Difference (Actual spending minus Planned spending)
\$1,361,485	\$1,361,485	\$2,510,881	\$2,436,859	(\$74,022)

## Human resources (full-time equivalents)

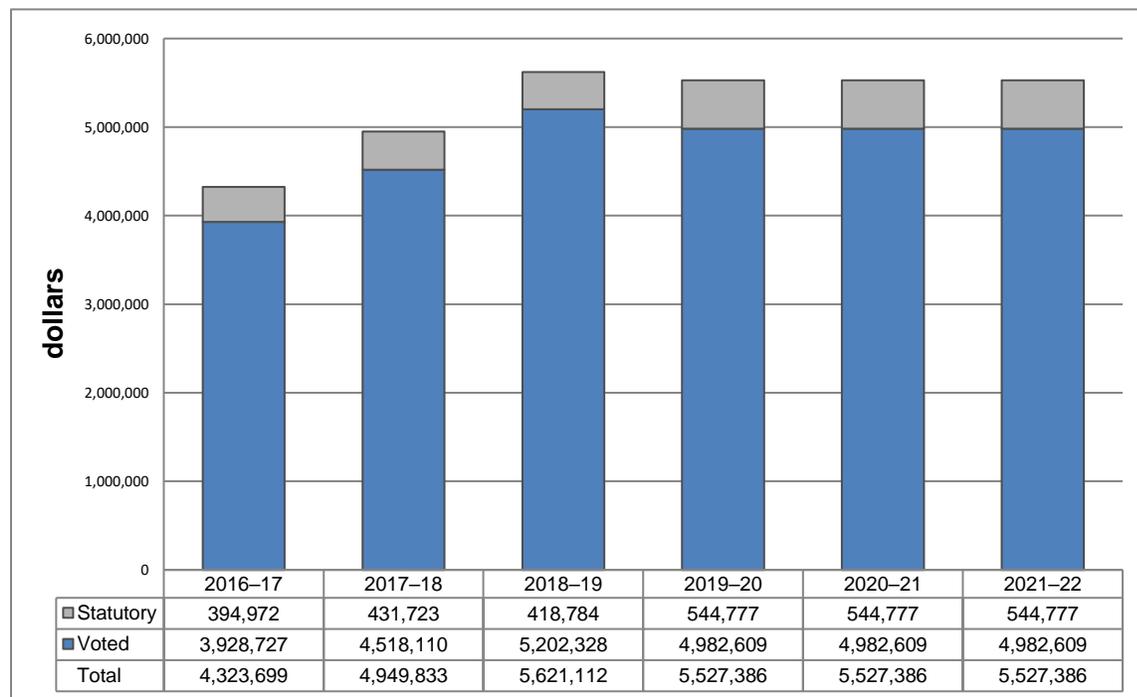
2018–19 Planned full-time equivalents	2018–19 Actual full-time equivalents	2018–19 Difference (Actual full-time equivalents minus Planned full-time equivalents)
8	7	(1)

## Analysis of trends in spending and human resources

### Actual expenditures

The Office spending has increased consistently from 2016-17 to 2018-19. More specifically in 2018-19, the Office's total spending was \$5,621,112, which represent 97% of its available authorities. The majority of expenditures is related to employee's salaries. The increase of \$671,279 in expenditures between 2017-18 and 2018-19 is mainly attributable to relocating the Office. The Office is planning to continue utilizing its full budget to deliver on its mandate.

Departmental spending trend graph



This bar graph illustrates the Office's actual spending for the management of public sector disclosures of wrongdoing and complaints of reprisal (Voted) and the employees benefits plans (statutory items) for fiscal years 2016-17, 2017-18 and 2018-19 and planned spending for fiscal years 2019-20, 2020-21 and 2021-22. Financial figures are presented in dollars along the y axis, increasing by \$1 million and ending at \$6 million. These are graphed against fiscal years 2016-17 to 2021-22 on the x axis.

In 2016-17, actual spending was \$394,972 for statutory items and \$3,928,727 for the management of public sector disclosures of wrongdoing and complaints of reprisal, for a total of \$4,323,699.

In 2017-18, actual spending was \$431,723 for statutory items and \$4,518,110 for the management of public sector disclosures of wrongdoing and complaints of reprisal, for a total of \$4,949,833.

In 2018-19, actual spending was \$418,784 for statutory items and \$5,202,328 for the management of public sector disclosures of wrongdoing and complaints of reprisal, for a total of \$5,621,112.

Planned spending for statutory items will remain the same for fiscal years 2019-20 to 2021-22 in the amount of \$544,777.

Planned spending for the management of public sector disclosures of wrongdoing and complaints of reprisal will also remain the same for fiscal years 2019-20 to 2021-22 in the amount of \$4,982,609.

#### Budgetary performance summary for Core Responsibilities and Internal Services (dollars)

Core Responsibilities and Internal Services	2018–19 Main Estimates	2018–19 Planned spending	2019–20 Planned spending	2020–21 Planned spending	2018–19 Total authorities available for use	2018–19 Actual spending (authorities used)	2017–18 Actual spending (authorities used)	2016–17 Actual spending (authorities used)
Public sector disclosures of wrongdoing and complaints of reprisal	\$4,124,453	\$4,124,453	3,674,535	3,674,535	\$3,289,913	\$3,184,253	\$3,262,750	\$2,779,946
Internal Services	\$1,361,485	\$1,361,485	1,852,851	1,852,851	\$2,510,881	\$2,436,859	\$1,687,083	\$1,543,753
<b>Total</b>	<b>\$5,485,938</b>	<b>\$5,485,938</b>	<b>5,527,386</b>	<b>5,527,386</b>	<b>\$5,800,794</b>	<b>\$5,621,112</b>	<b>\$4,949,833</b>	<b>\$4,323,699</b>

## Actual human resources

The Office employs mainly analysts, investigators and lawyers for the management of public sector disclosures of wrongdoing and complaints of reprisal, as well as supporting employees for internal services functions. The Office planned to increase to 35 employees in 2018-19. The shortage of 7 employees between planned and actual full-time equivalent in 2018-19 is mostly attributable to the high turnover of staff that year. The Office is still planning to continue hiring qualified employees to deliver on its mandate.

### Human resources summary for Core Responsibilities and Internal Services (full-time equivalents)

Core Responsibilities and Internal Services	2016–17 Actual full-time equivalents	2017–18 Actual full-time equivalents	2018–19 Planned full-time equivalents	2018–19 Actual full-time equivalents	2019–20 Planned full-time equivalents	2020–21 Planned full-time equivalents
Public sector disclosures of wrongdoing and complaints of reprisal	19	22	27	21	27	28
Internal Services	7	7	8	7	8	8
<b>Total</b>	26	29	35	28	35	36

## Expenditures by vote

For information on the Office of the Public Sector Integrity Commissioner's, organizational voted and statutory expenditures, consult the [Public Accounts of Canada 2018–2019](#).<sup>iv</sup>

## Government of Canada spending and activities

Information on the alignment of the Office of the Public Sector Integrity Commissioner's spending with the Government of Canada's spending and activities is available in the [GC InfoBase](#)<sup>v</sup>.



## Financial statements and financial statements highlights

### Financial statements

The Office of the Public Sector Integrity Commissioner's financial statements (unaudited) for the year ended March 31, 2019, are available on the [Office's website<sup>vi</sup>](#).

### Financial statements highlights

Expenses in the Financial Statements are prepared on an accrual basis, while figures in other previous sections were prepared on an expenditures basis. The difference between the figures in the different sections is the result of accrual entries, such as the recognition of services provided without charge by other government departments, the acquisition of tangible capital assets and related amortization expenses, and accrued liability adjustments.

Condensed Statement of Operations (unaudited) for the year ended March 31, 2019 (dollars)

Financial information	2018–19 Planned results	2018–19 Actual results	2017–18 Actual results	Difference (2018–19 Actual results minus 2018–19 Planned results)	Difference (2018–19 Actual results minus 2017–18 Actual results)
Total expenses	6,148,181	5,595,710	5,675,524	(552,471)	(79,814)
Total revenues	0	0	0	0	0
Net cost of operations before government funding and transfers	6,148,181	5,595,710	5,675,524	(552,471)	(79,814)

The majority of the Office's expenses are related to salaries and employee benefits (72%), professional services (17%) and accommodation (5%). The difference of \$552,471 in total expenses between planned and actual results for 2018–19 is primarily due to the delays in staffing 7 planned employees, the decrease in professional services as the relocation cost extended to fiscal year 2019-20 and the lower actual cost of information technology equipment.

Condensed Statement of Financial Position (unaudited) as of March 31, 2019  
(dollars)

Financial Information	2018–19	2017–18	Difference (2018–19 minus 2017–18)
Total net liabilities	1,513,636	999,180	514,456
Total net financial assets	1,118,809	634,804	484,005
Net debt	394,827	364,376	30,451
Total non-financial assets	866,653	157,449	709,204
Net financial position	471,826	(206,927)	678,753

The Office's liabilities consist mainly of accounts payable to other government departments and agencies related to the Office relocation project, salaries for employees on assignment at the Office and to accrued salaries and wages to be paid from authorities in future years. The increase of \$514,456 in total liabilities from 2017–18 to 2018–19 is mostly due to the account payable for the Office relocation project.

The Office's assets consist mainly of the amounts due from the Consolidated Revenue Fund that may be disbursed without further charges to the Office's authorities. The increase of \$484,005 in total net financial assets from 2017–18 to 2018–19 is mostly the result of an increase in amounts due from the Consolidated Revenue Fund.

The Office's net debt represents the difference between the Office net liabilities and net financial assets.

The Office's non-financial assets consist mainly of tangible capital assets. The increase of \$709,204 from 2017–18 to 2018–19 is mostly due to assets under construction related to the re-fit of the Office new location.

The increase of \$678,753 in the net financial position, which is the difference between total non-financial assets and the net debt, is therefore attributable to the increase in tangible capital assets, which is partially offset by the increase in accounts payables and accrued liabilities.

## Supplementary information

Corporate information

Organizational profile

**Appropriate minister:** The Honourable Jean-Yves Duclos, President of the Treasury Board

**Institutional head:** Joe Friday, Public Sector Integrity Commissioner

**Ministerial portfolio:** Treasury Board Secretariat

**Enabling instrument:** [Public Servants Disclosure Protection Act, S.C. 2005, c.46](#)<sup>vii</sup>

**Year of incorporation / commencement:** 2007

**Other:** The Office of the Public Sector Integrity Commissioner of Canada supports the Public Sector Integrity Commissioner, who is an independent Agent of Parliament.



## Raison d'être, mandate and role: who we are and what we do

“Raison d'être, mandate and role: who we are and what we do” is available on the [Office's website](#)<sup>viii</sup>.

## Operating context and key risks

Information on operating context and key risks is available on the [Office's website](#)<sup>ix</sup>.

## Reporting Framework

The Office of the Public Sector Integrity Commissioner’s Departmental Results Framework and Program Inventory of record for 2018–19 are shown below.

Departmental Results Framework	Core Responsibility: Public sector disclosures of wrongdoing and complaints of reprisal		Internal Services
	Departmental Result: Public sector disclosures of wrongdoing and complaints of reprisal are dealt with in a timely and effective manner	Indicator: Percentage of cases addressed within established service standards	
		Indicator: Percentage of recommendations actioned by chief executives following investigation findings	
		Indicator: Number of persons benefiting from legal advice requests to support their involvement in a disclosure of wrongdoing and/or a complaint of reprisal	
Departmental Result: Public servants and members of the public are aware of the Office and have access to information to make an informed decision about disclosures of wrongdoing and/or complaints of reprisal	Indicator: Number of outreach events attended and communications products/items distributed through various means		
	Indicator: Number of website visitors		
Program Inventory	Program: Disclosure and Reprisal Management		

## Supporting information on the Program Inventory

Financial, human resources and performance information for the Office’s Program Inventory is available in the [GC InfoBase<sup>x</sup>](#).

## Supplementary information tables

The following supplementary information tables are available on the [Office’s website<sup>xi</sup>](#):

- ▶ Departmental Sustainable Development Strategy

## Federal tax expenditures

The tax system can be used to achieve public policy objectives through the application of special measures such as low tax rates, exemptions, deductions, deferrals and credits. The Department of Finance Canada publishes cost estimates and projections for these measures each year in the [Report on Federal Tax Expenditures](#).<sup>xii</sup> This report also provides detailed background information on tax expenditures, including descriptions, objectives, historical information and references to related federal spending programs. The tax measures presented in this report are the responsibility of the Minister of Finance.

## Organizational contact information

Office of the Public Sector Integrity Commissioner of Canada  
60 Queen Street, 4th Floor  
Ottawa, Ontario, K1P 5Y7  
Canada  
Telephone: 613-941-6400  
Toll Free: 1-866-941-6400  
<http://www.psic-ispc.gc.ca>



## Appendix: definitions

### **appropriation (crédit)**

Any authority of Parliament to pay money out of the Consolidated Revenue Fund.

### **budgetary expenditures (dépenses budgétaires)**

Operating and capital expenditures; transfer payments to other levels of government, organizations or individuals; and payments to Crown corporations.

### **Core Responsibility (responsabilité essentielle)**

An enduring function or role performed by a department. The intentions of the department with respect to a Core Responsibility are reflected in one or more related Departmental Results that the department seeks to contribute to or influence.

### **Departmental Plan (plan ministériel)**

A report on the plans and expected performance of an appropriated department over a three-year period. Departmental Plans are tabled in Parliament each spring.

### **Departmental Result (résultat ministériel)**

A Departmental Result represents the change or changes that the department seeks to influence. A Departmental Result is often outside departments' immediate control, but it should be influenced by program-level outcomes.

### **Departmental Result Indicator (indicateur de résultat ministériel)**

A factor or variable that provides a valid and reliable means to measure or describe progress on a Departmental Result.

### **Departmental Results Framework (cadre ministériel des résultats)**

Consists of the department's Core Responsibilities, Departmental Results and Departmental Result Indicators.

### **Departmental Results Report (rapport sur les résultats ministériels)**

A report on an appropriated department's actual accomplishments against the plans, priorities and expected results set out in the corresponding Departmental Plan.

### **experimentation (expérimentation)**

Activities that seek to explore, test and compare the effects and impacts of policies, interventions and approaches, to inform evidence-based decision-making, by learning what works and what does not.

**full-time equivalent (équivalent temps plein)**

A measure of the extent to which an employee represents a full person-year charge against a departmental budget. Full-time equivalents are calculated as a ratio of assigned hours of work to scheduled hours of work. Scheduled hours of work are set out in collective agreements.

**gender-based analysis plus (GBA+) (analyse comparative entre les sexes plus [ACS+])**

An analytical process used to help identify the potential impacts of policies, Programs and services on diverse groups of women, men and gender differences. We all have multiple identity factors that intersect to make us who we are; GBA+ considers many other identity factors, such as race, ethnicity, religion, age, and mental or physical disability.

**government-wide priorities (priorités pangouvernementales)**

For the purpose of the 2018–19 Departmental Results Report, those high-level themes outlining the government’s agenda in the 2015 Speech from the Throne, namely: Growth for the Middle Class; Open and Transparent Government; A Clean Environment and a Strong Economy; Diversity is Canada’s Strength; and Security and Opportunity.

**horizontal initiative (initiative horizontale)**

An initiative where two or more departments are given funding to pursue a shared outcome, often linked to a government priority.

**non-budgetary expenditures (dépenses non budgétaires)**

Net outlays and receipts related to loans, investments and advances, which change the composition of the financial assets of the Government of Canada.

**performance (rendement)**

What an organization did with its resources to achieve its results, how well those results compare to what the organization intended to achieve, and how well lessons learned have been identified.

**performance indicator (indicateur de rendement)**

A qualitative or quantitative means of measuring an output or outcome, with the intention of gauging the performance of an organization, program, policy or initiative respecting expected results.

**performance reporting (production de rapports sur le rendement)**

The process of communicating evidence-based performance information. Performance reporting supports decision making, accountability and transparency.

**plan (plan)**

The articulation of strategic choices, which provides information on how an organization intends to achieve its priorities and associated results. Generally a plan will explain the logic behind the strategies chosen and tend to focus on actions that lead up to the expected result.

**planned spending (dépenses prévues)**

For Departmental Plans and Departmental Results Reports, planned spending refers to those amounts presented in Main Estimates.

A department is expected to be aware of the authorities that it has sought and received. The determination of planned spending is a departmental responsibility, and departments must be able to defend the expenditure and accrual numbers presented in their Departmental Plans and Departmental Results Reports.

**priority (priorité)**

A plan or project that an organization has chosen to focus and report on during the planning period. Priorities represent the things that are most important or what must be done first to support the achievement of the desired Strategic Outcome(s) or Departmental Results.

**program (programme)**

Individual or groups of services, activities or combinations thereof that are managed together within the department and focus on a specific set of outputs, outcomes or service levels.

**result (résultat)**

An external consequence attributed, in part, to an organization, policy, program or initiative. Results are not within the control of a single organization, policy, program or initiative; instead they are within the area of the organization's influence.

**statutory expenditures (dépenses législatives)**

Expenditures that Parliament has approved through legislation other than appropriation acts. The legislation sets out the purpose of the expenditures and the terms and conditions under which they may be made.

**Strategic Outcome (résultat stratégique)**

A long-term and enduring benefit to Canadians that is linked to the organization's mandate, vision and core functions.

**target (cible)**

A measurable performance or success level that an organization, program or initiative plans to achieve within a specified time period. Targets can be either quantitative or qualitative.

**voted expenditures (dépenses votées)**

Expenditures that Parliament approves annually through an Appropriation Act. The Vote wording becomes the governing conditions under which these expenditures may be made.

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## Endnotes

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- i. Evaluation of the Legal Assistance Request, , <https://www.psic-ispcc.gc.ca/en/corporate-publications>
- ii. Service Standards, <https://www.psic-ispcc.gc.ca/en/results/service-standards>
- iii. GC InfoBase, <https://www.tbs-sct.gc.ca/ems-sgd/edb-bdd/index-eng.html#start>
- iv. Public Accounts of Canada 2017–2018, <http://www.tpsgc-pwgsc.gc.ca/recgen/cpc-pac/index-eng.html>
- v. GC InfoBase, <https://www.tbs-sct.gc.ca/ems-sgd/edb-bdd/index-eng.html#start>
- vi. Financial Statements, <https://www.psic-ispcc.gc.ca/en/corporate-publications>
- vii. Public Servants Disclosure Protection Act (S.C. 2005, c.46), <http://laws-lois.justice.gc.ca/eng/acts/P-31.9/>
- viii. Raison d'être, mandate and role, <https://www.psic-ispcc.gc.ca/en/corporate-publications>
- ix. Operating context and key risks, <https://www.psic-ispcc.gc.ca/en/corporate-publications>
- x. GC InfoBase, <https://www.tbs-sct.gc.ca/ems-sgd/edb-bdd/index-eng.html#start>
- xi. Supplementary information tables, <https://www.psic-ispcc.gc.ca/en/corporate-publications>
- xii. Report on Federal Tax Expenditures, <http://www.fin.gc.ca/purl/taxexp-eng.asp>